

**Town of Robbinsville
Board Meeting Minutes
July 6, 2022
Town Hall**

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Shaun Adams at 1:00 PM at the Town Hall on July 6, 2022.

Council present: Debbie Beasley, Kenneth Hyde

Council absent: Brian Johnson

Approval of Agenda:

Kenneth Hyde made a motion to approve the Agenda with the following changes: to move Old Business #5 – Balsam West Wi-Fi Equipment on Town Building to #1, and to remove New Business #5 – Katlyn Eddings – Sewer issue. Debbie Beasley seconded the motion. Motion passed 2-0.

Approval of meeting minutes:

Kenneth Hyde made a motion to approve the June 1, 2022 Public Hearing & Regular Board meeting minutes. Debbie Beasley seconded the motion. Motion passed 2-0.

Public Comment:

The Board did not open public comment, there was no public comment. Kenneth Hyde made a motion to close public comment. Debbie Beasley seconded the motion. Motion passed 2-0.

Old Business:

Balsam West Wi-Fi Equipment on Town Building:

Kenneth Hyde made a motion to table. Debbie Beasley seconded the motion. Motion passed 2-0.

RTA Board Member:

The Mayor stated that the Board will need to appoint a new RTA Board member to replace Seth Mullinax since he has resigned from the RTA Board. Debbie Beasley stated that the RTA Board does not have any nominations at this time. Attorney Davis stated the Board members should include at least one-third of the members that are affiliated with businesses that collect the occupancy tax and at least one-half of the members shall be individuals who are currently active in the promotion of travel and tourism in the Town.

RTA Tourism Director:

Debbie Beasley stated that she would like to receive a paycheck from RTA as Interim Director. The Finance Director explained that the RTA Board voted to pay for her hours worked during the interim period until they hire a Tourism Director. She will need to submit invoices and will receive a 1099 since she has not been hired. Debbie Beasley stated that she is an Alderman and that the Finance Director is just an employee. The Finance Director stated that she does not make the rules, she only follows them. Debbie Beasley thanked the Finance Director.

CDBG Grant – Budget Ordinance:

Debbie Beasley made a motion to approve the CDBG Grant Budget Ordinance for CDBG-I #21-I-4002 for the \$1,626,640 Construction Grant activities associated with Sewer Collection Line Improvements along Laura Street, N Main Street, Tapoco Road and Ford Street . Kenneth Hyde seconded the motion. Motion passed 2-0.

Hometown of Ronnie Milsap signs quote:

Debbie Beasley made a motion to approve Smoky Mountain Signs quote for \$1,485 for the four Ronnie Milsap Hometown signs to be placed at the four entrances to the Town of Robbinsville. Kenneth Hyde seconded the motion. Motion passed 2-0.

Revved Up – Wayfinding signs:

Tabled.

Compensatory Time Policy:

Kenneth Hyde made a motion to table. Debbie Beasley seconded the motion. Motion passed 2-0.

New Business:**Mayor Update:**

The Mayor stated that the Collins Trailer Park drainage project has been completed.

Finance Update:

The Finance Director stated that the current tax collection rate for the Town of Robbinsville is 98% at the end of June 2022. The Budget vs Actual for period ending June 30, 2022 was presented to the Board.

The Finance Director stated the Town had the CDBG monitoring audit the previous week. The Finance Director stated that working through her lunch hour almost every day for the past year to keep up with the additional CDBG workload has paid off, there were no findings. The Town will be replacing land-use ordinance with looking into additional low-income housing for the Fair Housing requirements for the Grant.

The Finance Director explained that the new Auditors, RH CPA's, have prepared the pre-audit and that she has sent the changes to the Board that need to be made to avoid a Scope of Limitation Findings during the year-end audit.

The Finance Director explained as the Clerk to the Board she is responsible for maintaining the Ethics Verification Certifications and that she has received one from all the Elected Officials, except Debbie Beasley.

The Town spent \$82,470 on power with Duke Energy during the past year. The Finance Director suggested that the Board investigate solar panel Grant programs to reduce this expense.

Lake Santeetlah – Connie Gross:

The Mayor of Lake Santeetlah, Connie Gross, asked if it would be possible to rent the Town's new leak detector. The Board will discuss and get back in touch with her.

Rivers Edge Treehouse – Water Bill:

Kenneth Hyde made a motion to allow one leak credit which will count as two leak credits with the understanding that there will be no more leak credits allowed for this account for the duration of one year. Debbie Beasley seconded the motion. Motion passed 2-0.

Closed Session:

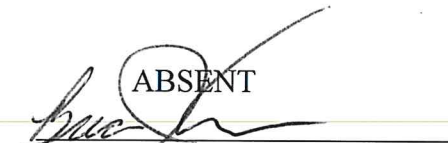
Kenneth Hyde made a motion to go into closed session at 2:00 PM. Debbie Beasley seconded the motion. Motion passed 2-0. Debbie Beasley made a motion to come out of closed session at 2:45 PM. Kenneth Hyde seconded the motion. Motion passed 2-0.

There were no decisions made in closed session.

Kenneth Hyde made a motion to adjourn the meeting at 2:46 PM. Debbie Beasley seconded the motion. Motion passed 2-0.

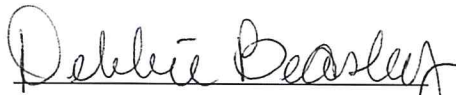


Shaun Adams, Mayor

ABSENT

Brian Johnson, Council Member



Kenneth Hyde, Council Member


Debbie Beasley, Council Member

ATTEST:



Shari Birchfield, Assistant Clerk to the Board